

**BARBERING & COSMETOLOGY EXAMINING BOARD
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
MONDAY, MARCH 20, 2000
9:30 A.M.**

AGENDA

PRESENT: Barbara Flaherty, Leon Lauer, Marvile Martin, Bruce Bennett,
Lorraine Norem, and Denise Svetly

EXCUSED: Karen Krause and Danny Trotter

STAFF PRESENT: Alfred Hall, Jr., John Schweitzer, and Jan Neitzel

CALL TO ORDER

The meeting was called to order at 9:35 a.m. by Barb Flaherty, Chair, upon confirmation that the public notice was timely given. A quorum of 6 members was present.

AGENDA

MOTION: Leon Lauer moved, seconded by Marvile Martin, to approve the agenda as published. Motion carried unanimously.

MINUTES (2/7/00)

Bruce Bennett noted that several items in the 2/7/00 minutes that were requested to be on the agenda for the 3/20/00 meeting were not on the agenda. Mr. Bennett requested the minutes be amended to show that a public hearing, theory hours, apprenticeship hours and discussion on the instructor exam were not included on the 3/20/00 agenda.

MOTION: Leon Lauer moved, seconded by Lorraine Norem, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary's Report

Secretary Cummings introduced the new Deputy Secretary, Bill Conway.

- Advisory Committee Update

Barb Flaherty reported the Aesthetics, Electrology, and Manicuring Scope of Practice Advisory Committee will meet May 1, June 19, July 17, and August 21, 2000.

Bureau Director's Report

- January 2000 Roster

The Board received a copy of the January 2000, roster. Noted.

- Regulatory Digest

Alfred Hall reported that a draft of the Regulatory Digest is finished.

- To-Pass Folder

The To-Pass Folder was circulated and duly noted.

BOARD MEMBER ACTIVITY

Strategic Plan Follow-up Planning for the Future

- Histogram of Themes Report to State of Wisconsin Department of Regulation and Licensing- Barber and Cosmetology Examining Board Issue Management Engagement

The Board discussed the steps required to upgrade the status of barber/cosmetology to a profession.

Scott Dicks highlighted the main topics and the sub-topics according to the Issue Management Engagement report by Cap Gemini.

- a. Extent of Regulation
 - i. Inspections
 - ii. Forfeiture grid - fines and assessment
 - iii. Booth rental - refresher
 - iv. Chemicals
 - v. Self inspection - DOE to explain the process
- b. Congruency
 - i. Safety and sanitation
 - ii. Theory vs. practice
 - iii. Graduation requirements/objectives
- c. Maintenance of Process
 - i. Enforcement
 - ii. Types/content
 - iii. OSHA - content of OSHA and code book
 - iv. Nature of work (Bruce Bennett will provide NCAAS education requirements for the next meeting).

Scott Dicks will assess the Cap Gemini information and send a report to the Board.

Barb Flaherty and Alfred Hall will review the information, and note which items have been done and which items need to be discussed.

Scott Dicks will supply a form to keep track of the items that have been completed

An article will be included in the next Regulatory Digest, inviting anyone who is interested to attend the Board meetings.

The Board will select a specific contact person for each of the particular areas of concern.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

The Board would like the agenda packets 10 days before any of the meetings.

NEW BUSINESS

None.

RECESS TO CLOSED SESSION

There was no closed session material. The Board did not recess to closed session.

ADJOURNMENT

MOTION: Leon Lauer moved, seconded by Lorraine Norem, to adjourn the meeting at 1:30 p.m. Motion carried unanimously.